

APPLICATION TO ACT AS AN EXTERNAL ADVISOR UNDER NATIONAL PROMOTION PROGRAMS

IMPORTANT: The following information will be used in Telefilm Canada's ("Telefilm") consideration of your candidacy as an external advisor under one or more of Telefilm's national promotion programs. Please complete every field and make sure to read all the questions before submitting your information.

Candidate Information	
First Name:	
Last Name:	
Pronouns:	
Email:	
Phone Number:	
Province:	
Language competencies (verbal and written) to evaluate, discuss and provide written comments on applications:	

VOLUNTARY SELF-IDENTIFICATION

At Telefilm Canada, greater diversity, inclusion, and equity are at the heart of our values. Telefilm aims to retain the services of external advisors who are reflective of regional and cultural diversity as well as gender parity. External advisors will be selected to evaluate activities, events, festivals or projects submitted under certain Telefilm national promotion programs and to submit recommendations to Telefilm. Below are voluntary self-identification questions that allow you to indicate whether you belong to one or more underrepresented communities.

Indigenous Peoples

Indigenous peoples is a collective name for the original peoples of North America. Indigenous refers to First Nations, Inuit, or Métis.

Are you First Nations, Métis or Inuit?

- ☐ First Nations
- ☐ Métis
- ☐ Inuit
- ☐ I do not wish to identify
- ☐ I am not Indigenous

Racial / Ethnic Identity

Black and People of Colour refers to persons who are non-white in race and not Indigenous. It includes but is not limited to those who identify as Black (including Black African, Black-Caribbean, Afro-Caribbean, Afro-Arab, Afro-Latin), Asian (including West Asian, East Asian, South Asian, South-East Asian, Central Asian, Pacific Islander), Latin American, Middle Eastern, North-African, persons from the Arabian Peninsula, as well as individuals who are of biracial or mixed-race backgrounds. (This definition is inclusive of international Indigenous Nations and those who identify as both Black and a Person of Colour).

Are you Black?

- ☐ Yes
- ☐ No
- ☐ I do not wish to identify

Are you a Person of Colour?

- ☐ Yes, I identify as a person of colour
- ☐ No, I do not identify as a person of colour
- ☐ I do not wish to identify

Persons with disabilities

The [Accessible Canada Act](#) defines disability as "any impairment, including a physical, mental, intellectual, cognitive, learning, communication or sensory impairment – or a functional limitation – whether permanent, temporary or episodic in nature, or evident or not, that, in interaction with a barrier, hinders a person's full and equal participation in society".

Do you self-identify as a person living with one or more disabilities?

- ☐ Yes
- ☐ No
- ☐ I do not wish to identify

Gender and Sexual Orientation

Gender Identity

GLAAD and Fondation Émergence describe gender identity as how an individual defines their gender based on a deep, personal knowledge of belonging (or lack of belonging) to one or several genders: man, woman, somewhere in between, or neither. This experience is unique to each person and is not determined by their sex assigned at birth.

How do you describe your gender identity?

- ☐ Two-spirited
- ☐ Trans
- ☐ Woman
- ☐ Man
- ☐ Non-binary and/or genderqueer
- ☐ Other, please specify: _____
- ☐ I do not wish to identify

**2SLGBTQIA+**

2SLGBTQIA+ encompasses Two-Spirit, lesbian, gay, bisexual, transgender, queer, intersex, and asexual.

Do you identify as part of the 2SLGBTQIA+ spectrum?

- ☐ Yes
- ☐ No
- ☐ I do not wish to identify

Official Language Minority Community (OLMC)

Do you belong to an Official Language Minority Community?

- ☐ Yes – Francophone outside of Quebec
- ☐ Yes – Anglophone in Quebec
- ☐ No
- ☐ I do not wish to identify

By submitting this application form, I certify that I have read and understood the Personal Information Collection Statement attached hereto as Appendix A and am now ready to provide my personal information in accordance therewith.

Date			Name	Signature
YY	MM	DD		

Appendix A

Personal Information Collection Statement – Advisors Under National Promotion Programs

At Telefilm Canada (“**Telefilm**”), greater diversity, inclusion and equity are at the heart of our values. Telefilm aims to retain the services of external advisors who are reflective of regional and cultural diversity as well as underrepresented groups and gender parity. These external advisors assist Telefilm in reviewing different activities, events, festivals or projects submitted under its national promotion programs and make recommendations.

This Statement explains why personal information is being collected and what it will be used for.

The personal information of individuals interested in being considered to act as external advisors is collected for the purposes of identifying and selecting individuals to serve as external advisors. This personal information may also be used to maintain an inventory of potential candidates. Such personal information may include, among other things, first and last names, contact information (e.g., email address, phone number, mailing address), biographical information, work history and/or curriculum vitae (resume).

Furthermore, additional personal information provided by candidates on a voluntary basis through self declaration is collected for the purposes of retaining the services of external advisors who reflect regional and cultural diversity as well as underrepresented groups and gender parity. Such personal information may include, among other categories, Indigenous identity, racial and ethnic identity, gender identity, belonging to the 2SLGBTQIA+ Community, disability status as well as belonging to an official language minority community.

In the case of selected candidates, other personal information may be collected for the purposes of administering their participation as advisors. Such personal information may include, among other things, financial institution information, social insurance number (SIN) and conflict of interest declarations.

The collection and use of personal information are in accordance with the *Telefilm Canada Act*, the *Canadian Human Rights Act*, the *Canadian Multiculturalism Act* as well as (where applicable) the *Income Tax Act* and are in line with the provisions of the *Privacy Act*. In addition, such information may be used for statistical, planning, evaluation, and reporting purposes, as well as communications materials (e.g., press releases mentioning external advisors). The information is included in the personal information banks [Members of Boards, Committees and Councils \(PSU 919\)](#) and Voluntary Self-Identification (TFC PPU 025).

The personal information collected and used, among other things, for the purposes of assessing the candidacies from potential advisors under national promotion programs will be available to individuals occupying work positions that have a valid reason for accessing and using this personal information (the “**designated staff**”), including, but not limited to, designated staff in the department administering the program for which advisors are required. In the case of selected candidates, personal information may also be shared with designated staff in Telefilm’s Finance, Legal Services and Communications departments, among others.

PRIVACY INQUIRY

Any questions, comments, concerns or complaints regarding the administration of the [Privacy Act](#) and privacy policies may be directed to Telefilm’s Privacy Coordinator by email to ATIP-AIPRP@telefilm.ca, by calling 1-800-567-0890, by fax at (514) 283-8447, or by writing to:

Access to Information and Privacy Coordinator

Telefilm Canada
 360 St. Jacques Street, Suite 600
 Montréal, QC
 H2Y 1P5

If you are not satisfied with our response to your privacy concern, you may wish to contact the Office of the Privacy Commissioner by email at info@priv.gc.ca or by telephone at (800) 282-1376.