

To apply, complete the online application form and upload all documents listed below.

**Please note that links to file hosting services (such as Dropbox, Google Drive, OneDrive, CloudMe, Sugar Sync, etc.) are not accepted.*

All documents submitted to Telefilm Canada must be in English or French.

APPLICANT INFORMATION

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| 1. | Corporate Documentation
<i>(to be uploaded in the Organization section in Dialogue)</i> | Declaration of Canadian Status of Corporation and Corporate Information for applicant including parent company(ies), if applicable (valid for one year) <i>(form available on Telefilm website).</i> |
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NOTARISED AFFIDAVITS

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| 2. | Canadian Producer Affidavit | Notarised final affidavit signed by the Canadian producer <i>(form available on the Telefilm website).</i> |
| 3. | Courtesy Credit Affidavits | Notarised form required for any additional non-coproducing country courtesy credits <i>(form and guidance document available on the Telefilm website).</i> |

COST REPORTS

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| 4. | Final Canadian Cost Documentation | <p>For productions where the Canadian producer's share of the budget is <u>\$500,000 or more</u>: a final certified activity cost statement accompanied by an independent auditor's report;</p> <p>OR</p> <p>For productions where the Canadian producer's share of the budget is in <u>excess of \$250,000 but equal to or less than \$500,000</u>: a final certified activity cost statement accompanied by an independent public accountant's review engagement report;</p> <p>OR</p> <p>For productions where the Canadian producer's share of the budget is <u>equal to or less than \$250,000</u>: an uncertified final cost report, supported by an affidavit (document available on the Telefilm website).</p> |
| 5. | Final Coproducer's Cost Report | Final foreign cost report (in \$CAN or including the exchange rate) dated and signed by the coproducer. |

CREATIVE AND TECHNICAL MATERIAL

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| 6. | Final Screen Credits | Complete list of head and tail credits indicating the nationality of each individual and company (for series, a master credit list incorporating all per-episode changes). This list must be signed by the Canadian producer. |
| 7. | DVD of Final Production | DVD or equivalent (2 episodes for a series). |

NON-TREATY ELEMENTS

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| 8. | Declaration of Non-Treaty Elements | Duly completed declaration of all non-treaty elements <i>(form available on the Telefilm website).</i> |
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PRELIMINARY RECOMMENDATION CONDITIONS

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| 9. | Outstanding Documents | Documentation in respect of any conditions set out in the Preliminary Recommendation letter <i>(this point concerns only projects whose preliminary recommendation was submitted in e-telefilm).</i> |
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Please note that Telefilm has the right to request additional documents.