

To apply, complete the online application form and upload all documents listed below.

**Please note that links to file hosting services (such as Dropbox, Google Drive, OneDrive, CloudMe, Sugar Sync, etc.) are not accepted.*

APPLICANT INFORMATION

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| 1. Corporate Documentation
<i>(to be uploaded in the Organization section in Dialogue)</i> | Declaration of Canadian Status of Corporation and Corporate Information for applicant <u>including</u> parent company(ies), if applicable (only if there have been corporate changes to the Applicant or its group since the Preliminary Recommendation) <i>(form available on Telefilm website).</i> |
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COPRODUCTION DECLARATIONS

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| 2. Canadian Producer Declaration | Form required if a Canadian Producer Declaration was submitted at Preliminary Recommendation <i>(form available on the Telefilm website).</i> |
| 3. Creator Declaration | Only if additional Canadian authors have been hired since the Preliminary Recommendation. |
| 4. Courtesy Credit Declaration | Form required if additional non-coproducing country courtesy credits were given after the Preliminary Recommendation stage <i>(form and guidance document available on the Telefilm website).</i> |

See the *How to use coproduction declarations* document on Telefilm’s website for more information.

COST REPORTS

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| 5. Final Canadian Cost Documentation | For productions where the Canadian producer’s share of the budget is in excess of <u>\$500,000</u> : a final certified activity cost statement accompanied by an independent auditor’s report;
OR
For productions where the Canadian producer’s share of the budget is in excess of <u>\$250,000</u> but equal to or less than <u>\$500,000</u> : a final certified activity cost statement accompanied by an independent public accountant’s review engagement report;
OR
For productions where the Canadian producer’s share of the budget is equal to or less than <u>\$250,000</u> : an uncertified final cost report, supported by a Final Costs Declaration (document available on the Telefilm website). |
| 6. Final Coproducer’s Cost Report | Final foreign cost report (in \$CAN or including the exchange rate) dated and signed by the coproducer. |

CREATIVE AND TECHNICAL MATERIAL

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| 7. Final Screen Credits | Complete list of head and tail credits indicating the nationality of each individual and company (for series, a master credit list incorporating all per-episode changes). This list must be signed by the Canadian producer. |
| 8. Hyperlink of Final Production | Free access link to the final version of the Production on a digital platform valid for a minimum duration of 2 years (2 episodes for a series). |

NON-TREATY ELEMENTS

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| 9. Declaration of Non-Treaty Elements | Duly completed declaration of all non-treaty elements <i>(form available on the Telefilm website).</i> |
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PRELIMINARY RECOMMENDATION CONDITIONS

10 Outstanding Documents

Documentation in respect of any conditions set out in the Preliminary Recommendation letter

Please note that Telefilm has the right to request additional documents.