

DEVELOPMENT PROGRAM

APPLICATION CHECKLIST PER STREAM

NOTE: These checklists are tools to help applicants understand key elements of the program and submit complete applications. Use the checklist applicable to the stream you are applying for and please see the program guidelines and important documents for all the program details.

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CHECKLIST FOR THE GENERAL STREAM

- ☐ I have read the [Development Program Guidelines](#) and the [Essential Information Guide](#).
- ☐ I have submitted all the required documents for my stream ([Selective](#)).
- ☐ I have completed the [Corporate Information tab](#) in Dialogue.
- ☐ My project is a feature length documentary OR fictional film (at least 75 minutes) intended for theatrical release, per Guidelines sections 3.d. & e.
- ☐ I hold 100% of the exclusive rights of the project for **at least 24 months**, per Guidelines section 3.h.
- ☐ **All members of my key creative team** (producers/writers/directors) are Canadian citizens or permanent residents, per [Essential Information Guide Point 14](#).
- ☐ I have a Canadian (or permanent resident) writer attached and **have submitted** or **will submit within one week of the decision date a fully executed** screenwriting agreement.
 - ☐ The **fully executed** screenwriting agreement clearly outlines the Screenwriting fee, as well as the payment and delivery schedule for **the phase applied for** in this application.
- ☐ I have closed **all previous Telefilm development phases** of this project, per Guidelines section 3.g.
- ☐ [The Declaration Regarding the Producer's Previous Experience](#) was filled out, and at least one producer of the key personnel has the required previous experience, per Guidelines section 3.k.
- ☐ I have reviewed the [User Guide](#) for the [Application Portal Dialogue](#) if this is my first time applying or if I am unsure how to navigate Dialogue.

CHECKLIST FOR THE BLACK PEOPLE AND PEOPLE OF COLOUR STREAM

- ☐ I have read the [Development Program Guidelines](#) and the [Essential Information Guide](#).
- ☐ I have submitted all the required documents for my stream ([Selective](#)).
- ☐ I have completed the [Corporate Information tab](#) in Dialogue.
- ☐ My project is a feature length documentary OR fictional film (at least 75 minutes) intended for theatrical release, per Guidelines sections 3.d. & e.
- ☐ I hold 100% of the exclusive rights of the project for **at least 24 months**, per Guidelines section 3.h.
- ☐ **All members of my key creative team** (producers/writers/directors) are Canadian citizens or permanent residents, per [Essential Information Guide Point 14](#).
- ☐ I have a Canadian (or permanent resident) writer attached and **have submitted or will submit within one week of the decision date a fully executed** screenwriting agreement.
 - ☐ The **fully executed** screenwriting agreement clearly outlines the Screenwriting fee, as well as the payment and delivery schedule for **the phase applied for** in this application.
- ☐ I have closed **all previous Telefilm development phases** of this project, per Guidelines section 3.g.
- ☐ [The Declaration Regarding the Producer's Previous Experience](#) was filled out, and at least one producer of the key personnel has the required previous experience, per Guidelines section 3.k.
- ☐ I have completed and submitted the Declaration Regarding Projects submitted to the [Stream for Black People and People of Colour](#).
- ☐ **All member of my key creative team** (producers/writers/directors) have completed their self-identification questionnaire. I acknowledge that my application cannot be reviewed until this step is completed.
- ☐ **All members of my key creative team** (producers/writers/directors) identify as Black People and/or People of Colour, per Guidelines sections 3.j.
- ☐ I have reviewed the [User Guide](#) for the [Application Portal Dialogue](#) if this is my first time applying or if I am unsure how to navigate Dialogue.

CHECKLIST FOR THE INDIGENOUS STREAM

- ☐ I have read the [Development Program Guidelines](#) and the [Essential Information Guide](#).
- ☐ I have submitted all the required documents for my stream ([Selective](#)).
- ☐ I have completed the [Corporate Information tab](#) in Dialogue.
- ☐ My project is a feature length documentary OR fictional film (at least 75 minutes) intended for theatrical release, per Guidelines sections 3.d. & e.
- ☐ I hold 100% of the exclusive rights of the project for **at least 24 months**, per Guidelines section 3.h.
- ☐ **All members of my key creative team** (producers/writers/directors) are Canadian citizens or permanent residents, per [Essential Information Guide Point 14](#).
- ☐ I have a Canadian (or permanent resident) writer attached and **have submitted or will submit within one week of the decision date a fully executed** screenwriting agreement.
 - ☐ The **fully executed** screenwriting agreement clearly outlines the Screenwriting fee, as well as the payment and delivery schedule for **the phase applied for** in this application.
- ☐ I have closed **all previous Telefilm development phases** of this project, per Guidelines section 3.g.
- ☐ [The Declaration Regarding the Producer's Previous Experience](#) was filled out, and at least one producer of the key personnel has the required previous experience, per Guidelines section 3.k.
- ☐ I have completed and submitted the Declaration Regarding Projects submitted to the [Indigenous Stream](#).
- ☐ **All member of my key creative team** (producers/writers/directors) have completed their self-identification questionnaire. I acknowledge that my application cannot be reviewed until this step is completed.
- ☐ **All members of my key creative team** (producers/writers/directors) identify as Indigenous, per Guidelines sections 3.i.
- ☐ I have reviewed the [User Guide](#) for the [Application Portal Dialogue](#) if this is my first time applying or if I am unsure how to navigate Dialogue.

CHECKLIST FOR THE PREQUALIFIED STREAM

- ☐ I have read the [Development Program Guidelines](#) and the [Essential Information Guide](#).
- ☐ I have submitted all the required documents for my stream ([Prequalified](#)).
- ☐ I have completed or updated the [Corporate Information tab](#) in Dialogue.
- ☐ My project is a feature length documentary OR fictional film (at least 75 minutes) intended for theatrical release, per Guidelines sections 3.d. & e.
- ☐ I hold 100% of the exclusive rights of the project for **at least 24 months**, per Guidelines section 3.h.
- ☐ **All members of my key creative team** (producers/writers/directors) are Canadian citizens or permanent residents, per [Essential Information Guide Point 14](#).
- ☐ I have a Canadian (or permanent resident) writer attached and **have submitted a fully executed** screenwriting agreement.
 - ☐ The **fully executed** screenwriting agreement clearly outlines the Screenwriting fee, as well as the payment and delivery schedule for **the phase applied for** in this application.
- ☐ I have closed **all previous Telefilm development phases** of this project, per Guidelines section 3.g.
- ☐ I have reviewed the [User Guide](#) for the [Application Portal Dialogue](#) if I am unsure how to navigate Dialogue.