

# **THEATRICAL EXHIBITION PROGRAM**

## **APPLICATION CHECKLIST**

*NOTE: This checklist is a tool to help applicants understand key elements of the program and submit complete applications. Please see the program guidelines and important documents for all the program details.*

## Checklist for the Theatrical Exhibition Program

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- ☐ I have read the Theatrical Exhibition Program [Guidelines](#) and the [Essential Information Guide](#) available on the program website.
- ☐ I have filled out the [Declaration Form for Canadian Films Released in 2024](#) (“Information of the Exhibitor” tab and a list of Canadian films released in each theater) correctly matching the information in the application form.
- ☐ I have completed the [Corporate Information](#) declaration tab in Dialogue for the applicant company and for any other shareholder company that has a Dialogue account (shareholder companies that do not have a Dialogue account can submit a [Word](#) version of this declaration).
- ☐ I have reviewed my application form before submitting and have ensured that: a) an individual has been listed as a contact for all correspondence and b) that the contract signatory is listed as having signing authority in the Corporate Information tab.
- ☐ I have reviewed the [Dialogue User Guide](#) if this is my first time applying or if I am unsure how to navigate Dialogue.
- ☐ If I received previous funding from Telefilm under this Program, I have submitted any Final Activity Reports that are due.