

**To apply, complete the online application form and upload all documents listed below.**

*\*Please note that links to file hosting services (such as Dropbox, Google Drive, OneDrive, CloudMe, Sugar Sync, etc.) are not accepted.*

All documents submitted to Telefilm Canada must be in English or French.

<b>CORPORATE APPLICANT INFORMATION</b>	
1. <b>Corporate Documentation</b> (if modified since company's last application to Telefilm)	Up-to-date Declaration of Canadian Status of Corporation and Corporate Information for applicant production company(ies) <u>including</u> parent company(ies), if applicable ( <b>these declarations are valid for one year</b> ) ( <i>form available on Telefilm website</i> ).
<b>NOTORISED AFFIDAVITS</b>	
2. <b>Canadian Producer Affidavit</b>	Notarised final affidavit signed by the Canadian producer ( <i>form available on the Telefilm website</i> ).
3. <b>Courtesy Credit Affidavits</b>	Notarised form required for any additional non-coproducing country courtesy credits ( <i>form and guidance document available on the Telefilm website</i> ).
<b>COST REPORTS</b>	
4. <b>Final Canadian Cost Documentation</b>	For productions where the Canadian producer's share of the budget is <u>\$500,000 or more</u> : a final certified activity cost statement accompanied by an independent auditor's report; <b>OR</b> For productions where the Canadian producer's share of the budget is in <u>excess of \$250,000 but equal to or less than \$500,000</u> : a final certified activity cost statement accompanied by an independent public accountant's review engagement report; <b>OR</b> For productions where the Canadian producer's share of the budget is <u>equal to or less than \$250,000</u> : an uncertified final cost report, supported by an affidavit (document available on the Telefilm website).
5. <b>Final Cost Report - Consolidated</b>	Consolidated final cost report including one column for each country (in \$CAN or including the exchange rate) <b>dated and signed</b> by the foreign coproducer.
<b>CREATIVE AND TECHNICAL MATERIAL</b>	
6. <b>Final Screen Credits</b>	Complete list of head and tail credits indicating the nationality of each individual and company (for series, a master credit list incorporating all per-episode changes). This list must be <b>signed</b> by the Canadian producer.
7. <b>DVD of Final Production</b>	DVD or equivalent (2 episodes for a series).
<b>NON-TREATY ELEMENTS</b>	
8. <b>Declaration of Non-Treaty Elements</b>	Duly completed declaration of all non-treaty elements ( <i>form available on the Telefilm website</i> ).
<b>Please note that Telefilm has the right to request additional documents.</b>	