

NOTE: If you have already applied to Telefilm for CFFF and/or Mini-Treaty financing for feature film (and indicated that the project is a coproduction), you must apply separately for a Preliminary Recommendation.

To apply, complete the online application form and upload all documents listed below.

**Please note that links to file hosting services (such as Dropbox, Google Drive, OneDrive, CloudMe, Sugar Sync, etc.) are not accepted. All documents submitted to Telefilm Canada must be in English or French.*

CORPORATE APPLICANT INFORMATION	
1.	<p>Corporate Documentation (if modified since company's last application to Telefilm)</p> <ul style="list-style-type: none"> Incorporation documents for applicant production company(ies) and parent company(ies), if applicable. Declaration of Canadian Status of Corporation and Corporate Information for applicant production company(ies) <u>including</u> parent company(ies), if applicable (valid for one year) (<i>form available on Telefilm website</i>).
PARTICIPANT INFORMATION	
2.	<p>Proofs of citizenship/permanent residency</p> <p>Proof* of citizenship or permanent residency for all Canadian Producers, Executive Producers, and Canadian key creative personnel.</p> <p><i>* Admissible proof of citizenship: legible photocopy of a passport, birth certificate, citizenship certificate or CAVCO personnel number.</i></p> <p><i>* Admissible proof of permanent residency: permanent residency card valid for the duration of the production.</i></p>
NOTARISED AFFIDAVITS, as applicable	
4.	<p>Canadian Producer Affidavit</p> <p>Notarised form required if any writing is done by a Canadian national (<i>form available on the Telefilm website</i>).</p>
5.	<p>Canadian Creator Affidavits</p> <p>Notarised form required for each Canadian scriptwriter (<i>form available on Telefilm website</i>).</p>
6.	<p>Courtesy Credit Affidavits</p> <p>Notarised form required for all non-coproducing country courtesy credits (<i>form and guidance document available on the Telefilm website</i>).</p>
PROOF OF FINANCING/DISTRIBUTION	
7.	<p>Financing Agreements</p> <p>All available fully-executed agreements in support of the Canadian financial structure (deal memos, commitment letters or short-form agreements may be acceptable at this stage).</p> <p>Please note that Telefilm has the right to request the detailed production budget (in Canadian \$).</p>
8.	<p>Distribution Agreement(s)</p> <p>Fully executed agreements related to distribution in Canada and the rest of the world, as available.</p>
COPRODUCTION AGREEMENT	
9.	<p>Coproduction Agreement</p> <p>Fully-executed long-form agreement (a short-form agreement may be acceptable at time of application - <i>Please note required elements in guidance documents available on the Telefilm website</i>).</p>
CHAIN OF TITLE	
10.	<p>Chain of Title Documents</p> <ul style="list-style-type: none"> A complete description of the project's development history including the nationalities of all companies and individuals. All underlying rights agreements demonstrating that the official coproducer(s) have the necessary rights to make the project. Contracts for Canadian and foreign scriptwriters and directors (all available at time of application for a series). Please note that Telefilm has the right to request the script
NON-TREATY COUNTRY ELEMENTS	
11.	<p>Declaration of Non-Treaty Country Elements</p> <p>Duly completed declaration of all non-treaty country elements requested for the project (<i>form available on the Telefilm website</i>).</p>
<p>Please note that Telefilm has the right to request additional documents.</p>	