

INTERNATIONAL PROMOTION PROGRAM

LIST OF REQUIRED DOCUMENTS AT THE TIME OF APPLICATION

To apply

Complete the online application form and upload the documents below using Dialogue: <https://telefilm.ca/en/log-in>.

IMPORTANT: All required documents must be submitted with the application form at the time of submission. Applicants will be notified if their application is incomplete and given a notice to submit missing documentation within five (5) business days, failing which the application may be deemed ineligible.

*Please note that links to file hosting services (such as Dropbox, Google Drive, OneDrive, CloudMe, Sugar Sync, etc.) are not accepted.

| | DOCUMENT | REQUIRED IN THE FOLLOWING CASES | DESCRIPTION (customize and enter document name in text field on application form) | TYPE (select from dropdown menu) |
|----|---|---|--|--|
| 1. | Official letter from the Festival (or Event organizer, as applicable) confirming the eligible project's selection at the Festival or Event and detailing the costs covered by the Festival or Event organizer. | Applications for support for participation in international festivals | Official festival letter _Name of Festival | Applicant's proof of eligibility & citizenship |
| 2. | Official letter or email from the Festival indicating if it's a world or an international premiere for the project | Applications for support for participation in international festivals exceeding \$2000. | | |
| 3. | Formal invitation letter from Telefilm Canada | Applications for support for participation in Telefilm's international initiatives. | Invitation letter from Telefilm_ Name of the initiative | Applicant's proof of eligibility & citizenship |
| 4. | Invitation letter from the Coproduction Market indicating who is invited and detailing the costs covered by the coproduction market or Event organizer. | Applications for support for participation in a coproduction market. | Coproduction market letter_ Name of the coproduction market | Applicant's proof of eligibility & citizenship |
| 5. | Letter from the production company confirming that the Applicant is authorized to apply for the purposes of this Program. | If the applicant is not the production company. | Authorization from the Production Company_ Name of the production company | Applicant's proof of eligibility & citizenship |
| 6. | URL Link to the Project that is freely accessible and does not have an expiration date to one of the digital platforms on which the project is distributed. | If the project was not financed by Telefilm Canada in production. | URL Link to the Project _title of the project | Support Material |

| | DOCUMENT | REQUIRED IN THE FOLLOWING CASES | DESCRIPTION (customize and enter document name in text field on application form) | TYPE (select from dropdown menu) |
|----|--|--|---|--|
| 7. | Declaration of the production company regarding the Canadian content of the project <i>**Form available on the Program webpage.</i> | Applications for support for participation in international festivals where the project is not an official treaty coproduction and was not financed by Telefilm Canada in production. | Declaration of Canadian Content of the Project | Applicant's proof of eligibility & citizenship |
| 8. | Incorporation documents For the applicant company(ies), if applicable | If it's the first time the applicant submits an application to Telefilm or if there has been changes since the applicant's last funding application to Telefilm. | Incorporation Documents_ Company Name | Incorporation documents |
| 9. | Corporate declaration Declaration of Canadian status of corporation and corporate information for applicant company(ies) and parent company(ies), if applicable <i>**Form available on the Program webpage.</i> | Only if: <ul style="list-style-type: none"> ✓ it's the first time the applicant submits an application to Telefilm ✓ there has been changes since the applicant's last funding application to Telefilm ✓ it has been more than a year since a corporate declaration was submitted by the applicant to Telefilm Canada | Corporate Declaration_ Company Name | Shareholders Information |