

## Required Documents at time of Application to Telefilm Canada

*Micro-Budget Production Program*

To apply, complete the online application form and upload the documents below  
using eTelefilm: <http://www.telefilm.ca/eTelefilm>

*\*Please note that links to file hosting services (such as Dropbox, Google Drive, OneDrive, CloudMe, Sugar Sync, etc.) are not accepted.*

		DOCUMENT	DESCRIPTION (customize and enter document name in text field on application form)	TYPE (select from dropdown menu)
<input type="checkbox"/>	1.	<p><b>Incorporation documents</b></p> <p>For the applicant production company and parent company(ies), if applicable</p>	Incorporation Documents_ <b>Company Name</b>	<b>Incorporation Documents</b>
<input type="checkbox"/>	2.	<p><b>Corporate declaration</b></p> <p>Declaration of Canadian Status of Corporation and Corporation Information</p> <p><i>Form is available on Telefilm's website.</i></p>	Corporate Declaration_ <b>Company Name</b>	<b>Shareholders Information</b>
<input type="checkbox"/>	3.	<p><b>Launch plan for the project</b></p> <p>See section 1.1.3. of the guidelines for more information.</p>	Launch Plan	<b>Marketing Plan</b>
<input type="checkbox"/>	4.	<p><b>Invitation letter</b></p>	Invitation Letter_ <b>Partner Company Name</b>	<b>Letters</b>
<input type="checkbox"/>	5.	<p><b>Production budget</b></p> <p>Including: development costs, production costs, postproduction costs, promotion and distribution costs.</p> <p>In standard Telefilm Canada format, and <u>dated</u>.</p> <p><i>Form is available on Telefilm's website.</i></p>	Budget_ <b>Date</b>	<b>Budget</b>