

Quarterly Financial Report
Period ended September 30, 2019

Second quarter of fiscal 2019-2020
Published November 29, 2019

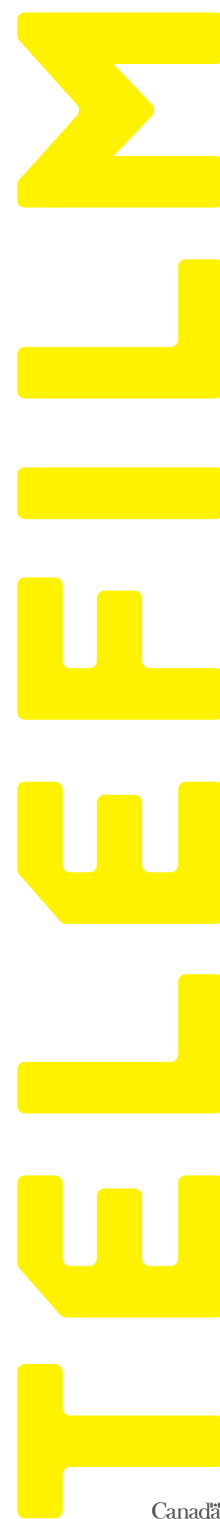




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1. TELEFILM

Telefilm Canada is a Crown corporation reporting to Parliament through the Department of Canadian Heritage and Multiculturalism. Telefilm's vision is Canadian productions, on all consumption platforms, in Canada and abroad.

Our mission

Telefilm's mission is to foster and promote the development of the Canadian audiovisual industry by playing a leadership role through financial support and initiatives that contribute to the industry's commercial, cultural and industrial success.

What we do

First and foremost, we are a team of some 190 enthusiasts of Canadian media content dedicated to the commercial, cultural and industrial success of Canada's audiovisual industry. As a Government of Canada Crown corporation, in the Canadian Heritage portfolio, we support dynamic companies and creators by providing financial support to Canadian film projects as well as by promoting and exporting Canadian content at festivals, markets and events – regionally, nationally and around the world.

Furthermore, we are responsible for making recommendations to the Minister of Canadian Heritage on whether projects can be recognized as audiovisual treaty coproductions. We also administer the funding programs of the Canada Media Fund (CMF). Our headquarter is located in Montréal and we serve our clients throughout four offices located in Vancouver, Toronto, Montréal and Halifax.

2. QUARTERLY FINANCIAL REPORT

This quarterly financial report complies with all requirements of the Standard on Quarterly Financial Reports for Crown Corporations¹ established by the Treasury Board Secretariat and with the *Canadian Public Sector Accounting Standards (CPSAS)*. There is no requirement for an audit or review of the financial statements included in this quarterly financial report and as such the report has not been reviewed or audited by external auditors.

1 : <http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=18789>



3. IMPORTANT CHANGES

Programs

Following discussions with the various stakeholders, Telefilm announced the creation of an Indigenous stream for its **Development Program**, aimed to better support the development of scripts from these communities.

Activities

During the second quarter of the fiscal year, the Corporation financed 22 feature film productions totaling more than \$14 million. This year, the Corporation once again showcased Canadian talent at the Toronto International Film Festival (TIFF). The film *Once Were Brothers: Robbie Robertson and The Band* was screened at the opening. Two films from the 2018-2019 **Talent to Watch Program** were also shown: *Murmur* and *Easy Land*. Several Canadian films were honoured at TIFF: *Antigone*, which garnered the Canada Goose Award for Best Canadian Feature Film, and *The Body Remembers When the World Broke Open*, which received an honourable mention. *The Twentieth Century* won the City of Toronto Award for Best Canadian First Feature Film. *Blood Quantum* was the runner-up for the Grolsch Audience Award in the Midnight Madness section. *Anne at 13,000 ft* received an honourable mention for the Platform Award. *Murmur* took home the International Federation of Motion Picture Press Award. Furthermore, the Corporation's signature events were back: Eye on TIFF, a series of RDV Canada panels and Canada Lounge. Finally, the seventh edition of the Diamond Birks Tribute paid homage to Canada's highly diverse film landscape and the women who create history on both sides of the camera.

With the support of the Corporation and the Canadian High Commission in South Africa, the Canadian film scene was honoured at the Durban International Film Festival and Durban FilmMart last July.

Three Canadian films were featured at the San Sebastián International Film Festival: *Il pleuvait des oiseaux*, *Répertoire des villes disparues* and *The Song of Names*, the last of which was screened during the closing gala.

The Corporation presented its 2018-2019 year-end balance sheet on gender parity, showing an increase in funding for projects with women in key roles, both in dollar and volume, and confirming that it is on track to meet the 2020 parity target.

In mid-September, the Corporation's pan-Canadian jury selected *Antigone* by writer and director Sophie Deraspe to represent Canada at the Academy Awards for Best International Feature Film.

Our Executive Director, Christa Dickenson, has initiated a new series of exchanges focused on gathering business intelligence with stakeholders and industry experts. The first meetings were held at the beginning of August.

Personnel

The Corporation has named two new members to its management team. Marie-Claude Lavigne will assume the role of Director, Government Relations and Public Affairs on November 12, 2019 and René Bourdages will take on the position of Senior Director, Cultural Portfolio Management on December 2, 2019. The position of Senior Director, Cultural Portfolio Management, is a new position that involves overseeing the organization's core activities, including project financing, business relations and co-production, as well as the administration of the Canada Media Fund's programs.



4. GOVERNANCE AND MEMBERS OF THE BOARD

Governance of the Corporation is carried out through activities of the Board and its three subcommittees:

- Audit and Finance Committee;
- Nominating, Evaluation and Governance Committee;
- Strategic Planning and Communications Committee.

Governance is also ensured by the Executive Leadership Team, chaired by the Executive Director, and its subcommittees:

- Operational Committee;
- Human Resources Committee;
- Risk Management Committee;
- Appeal Committee.

During this quarter, the Board held one meeting. The Audit and Finance Committee met twice. For its part the Executive Leadership Team met 11 times.

5. RISK MANAGEMENT

The Corporation manages risk through two committees: the Audit and Finance Committee and the Risk Management Committee. An assessment of risks as well as risk components, impacts and mitigation measures is conducted twice a year.

6. UNADJUSTED DIFFERENCES

Management strives to produce relevant financial information in compliance with CPSAS and within the deadline established by the Receiver General for Canada, namely five business days after the end of the quarter. Accordingly, certain cut-off procedures applicable to the accounts payable and receivable cycles as well as certain adjustments concerning employee future benefits liability, were not carried out at September 30, 2019. Management deems the importance of these adjustments to be immaterial.

7. ANALYSIS OF CUMULATIVE RESULTS

Please note that all the amounts shown in the analysis tables are in thousands of dollars. Variances requiring an explanation are based on thresholds set by the Audit and Finance Committee.

Assistance Expenses

Overall, the support expenditures are lower than the budget and the comparative period, mainly as a result of production programs.

For the six-month period ended September 30, 2019

	Budget		Actual		Variance			
	Annual	Period	2019- 2020	2018- 2019	Budget		Actual	
					\$	%	\$	%
Production programs	68,465	22,000	17,728	29,701	4,272	19	(11,973)	(40) 1
Talent to Watch program	4,000	1,000	875	625	125	13	250	40 2
Theatrical documentary program	1,100	800	445	1,296	355	44	(851)	(66) 3
Administration of recommendations for audiovisual coproduction	522	261	267	195	(6)	(2)	72	37
Development program	6,329	-	11	692	(11)	-	(681)	(98) 4
Indigenous Screen Office	90	-	-	94	-	-	(94)	(100)
Contribution to the Council of Europe's cultural fund, Eurimages	1,500	-	-	-	-	-	-	-
Innovation program - Production	200	-	-	-	-	-	-	-
	82,206	24,061	19,326	32,603	4,735	20	(13,277)	(41)
Promotion program and national and international promotional activities	13,631	6,900	7,027	6,804	(127)	(2)	223	3
Marketing program	8,043	1,600	1,676	2,709	(76)	(5)	(1,033)	(38) 5
Export assistance program	800	320	329	18	(9)	(3)	311	1,728 6
Participation to international festivals and events support program	1,000	150	136	115	14	9	21	18
Theatrical exhibition program	500	200	-	200	200	100	(200)	(100) 7
Innovation program - Promotion	150	-	-	-	-	-	-	-
	24,124	9,170	9,168	9,846	2	-	(678)	(7)
	106,330	33,231	28,494	42,449	4,737	14	(13,955)	(33)

1	Production programs	Current period ↘ than budget	\$4,272	Temporary gap accentuated by two amendments totaling \$2 million.
		Current period ↘ than previous	\$11,973	The number of funded projects was especially high, bolstered by English-language projects, during the comparative quarter last fiscal. This gap will curtail itself in the next quarters.



7. ANALYSIS OF CUMULATIVE RESULTS (CONT.)

Assistance Expenses (Cont.)

2 Talent to Watch program	Current period ↘ than budget	\$125	Temporary gap representing a difference of one financing contract from what was budgeted.
	Current period ↗ than previous	\$250	The shooting schedule for the selected projects was earlier than in the previous fiscal year, which meant contracts had to be signed more quickly.
3 Theatrical documentary program	Current period ↘ than budget	\$355	Temporary variance in relation to the signing of contracts.
	Current period ↘ than previous	\$851	The budget allocated for this program is lesser this fiscal.
4 Development program	Current period ↘ than previous	\$681	For the current fiscal year, the program opened in October, in comparison to June of the previous fiscal year.
5 Marketing program	Current period ↘ than previous	\$1,033	During the comparative period, a major marketing campaign was supported that represented nearly \$0.9 million. There has been no participation at this level since the beginning of this fiscal year. This variance is expected to vanish in the coming quarters.
6 Export assistance program	Current period ↗ than previous	\$311	The program responds better to industry expectations following changes to the guidelines, resulting in an increase in the number of applications received.
7 Theatrical exhibition program	Current period ↘ than budget	\$200	The program opened in the third quarter in comparison to the second quarter of the previous fiscal year.
	Current period ↘ than previous	\$200	



7. ANALYSIS OF CUMULATIVE RESULTS (CONT.)

Operating and Administrative Expenses

Operating expenses were less than budget and comparative period.

For the six-month period ended September 30, 2019

	Budget		Actual		Variance			
	Annual	Period	2019-	2018-	Budget		Actual	
			2020	2019	\$	%	\$	%
Salaries and employee benefits	18,693	9,865	9,543	9,125	322	3	418	5
Information technology	1,460	1,295	1,236	1,335	59	5	(99)	(7)
Rent, taxes, heating and electricity	1,929	999	997	1,045	2	-	(48)	(5)
Professional services	1,866	700	673	1,097	27	4	(424)	(39) 1
Amortization of tangible capital assets	850	425	416	386	9	2	30	8
Office expenses	642	257	226	346	31	12	(120)	(35) 2
Travel and hospitality	766	296	205	281	91	31	(76)	(27) 3
Advertising and publications	208	86	75	97	11	13	(22)	(23)
	26,414	13,923	13,371	13,712	552	4	(341)	(2)

1	Professional services	Current period ↘ than previous	\$424	The decrease is mainly explained by a reduction in the costs of consultants for systems maintenance and optimization.
2	Office expenses	Current period ↘ than previous	\$120	The variance stems from non-recurring equipment costs recorded during the last fiscal and from timing difference for training.
3	Travel and hospitality	Current period ↘ than budget	\$91	Temporary savings related to travel fees recording, travel plans were postponed and there was less travel by managers in interim positions.
		Current period ↘ than previous	\$76	

7. ANALYSIS OF CUMULATIVE RESULTS (CONT.)

Government Funding and Revenues

For the six-month period ended September 30, 2019

	Budget		Actual		Variance			
	Annual	Period	2019- 2020	2018- 2019	Budget		Actual	
					\$	%	\$	%
Parliamentary appropriation	109,379	52,338	50,614	52,137	(1,724)	(3)	(1,523)	(3)
Investment revenues and recoveries	10,000	5,389	5,809	5,613	420	8	196	3
Management fees from the Canada Media Fund	9,972	4,986	4,908	5,076	(78)	(2)	(168)	(3)
Talent Fund	2,160	628	871	564	243	39	307	54 ¹
Contributions to promotional support activities	750	385	454	460	69	18	(6)	(1)
Interest	100	50	100	57	50	100	43	75
Indigenous Screen Office	-	-	-	94	-	-	(94)	(100)
	132,361	63,776	62,756	64,001	(1,020)	(2)	(1,245)	(2)

¹ **Talent Fund**

Current period [↗] than budget \$243 Mainly explained by faster donations than budgeted.

Current period [↗] than previous \$307 The increase is due to a faster recognition of revenues deriving from restricted contributions of Bell and Corus.

8. ANALYSIS OF RESULTS FOR THE SECOND QUARTER

	Actual		Variance	
	2019- 2020	2018- 2019	\$	%
Assistance expenses	21,263	33,312	(12,049)	(36) ¹
Operating and administrative expenses	5,808	5,997	(189)	(3)
Revenues	7,990	8,274	(284)	(3)
Parliamentary appropriation	23,829	30,751	(6,922)	(23) ²
Surplus (deficit)	4,748	(284)	5,032	(1,772)

- ¹ **Assistance expenses** Current period \searrow than previous \$12,049 The number of funded projects was particularly high during the comparative quarter of last fiscal, especially for the Production Program.
- ² **Parliamentary appropriation** Current period \searrow than previous \$6,922 Significant amount of contractual commitments during the second quarter of last fiscal, resulted in an increase in payments during this period.

9. ANALYSIS OF FINANCIAL POSITION

	Actual		Variance		
	Sept. 30, 2019	Sept. 30, 2018	\$	%	
Financial assets					
Due from Consolidated Revenue Fund	62,710	70,085	(7,375)	(11)	1
Cash - Talent Fund	1,991	3,012	(1,021)	(34)	2
Accounts receivable	2,997	4,501	(1,504)	(33)	3
Receivable from the Canada Media Fund	2,502	2,555	(53)	(2)	
Loan	-	240	(240)	(100)	
	70,200	80,393	(10,193)	(13)	
Liabilities					
Accounts payable and accrued liabilities	2,216	2,530	(314)	(12)	4
Deferred revenues - Talent Fund	968	1,847	(879)	(48)	5
Deferred revenues - Indigenous Screen Office	-	101	(101)	(100)	
Financial assistance program obligations	37,851	51,304	(13,453)	(26)	6
Liabilities for employee future benefits	759	763	(4)	(1)	
Net financial assets	28,406	23,848	4,558	19	
Non-financial assets					
Tangible capital assets	5,670	5,806	(136)	(2)	
Prepaid expenses	626	276	350	127	7
Accumulated surplus	34,702	29,930	4,772	16	

- 1 **Due from Consolidated Revenue Fund** ↘ \$7,375 The reduction stems primarily from the planned utilization of the cash flow for fiscal year ended March 31, 2019.
- 2 **Cash - Talent Fund** ↘ \$1,021 Mainly related to the reduction in Bell Media's contribution in 2019-2020, as planned in the funding agreement, but also in relation to a higher level of payments on contracts.
- 3 **Accounts receivable** ↘ \$1,504 Decrease in taxes receivable related to lower investments and a delay in receiving the refund in September 2018.
- 4 **Accounts payable and accrued liabilities** ↘ \$314 Non-recurring payables vary quarterly and decrease in accruals for IT consultants.
- 5 **Deferred revenues - Talent Fund** ↘ \$879 Mainly related to the reduction in Bell Media's contribution in 2019-2020, as planned for in the funding agreement, but also to a faster pace and a higher average amount per application.
- 6 **Financial assistance program obligations** ↘ \$13,453 Higher level of contracts signed during the second quarter of the previous fiscal year.
- 7 **Prepaid expenses** ↗ \$350 Temporary variance related to the costs of a recurring international promotional event that will be held at the beginning of the third quarter.



10. RECONCILIATION OF COST OF OPERATIONS AND PARLIAMENTARY APPROPRIATION

The Corporation receives most of its funding through an annual parliamentary appropriation. Items recognized in the Statement of Operations and the Statement of Financial Position may have been funded through a Parliamentary appropriation approved in either a previous or the current fiscal year. Some of the items in the reconciliation calculation cannot be linked directly to the financial statements, since the Parliamentary appropriation is calculated using a modified cash basis accounting method.

<i>In thousands of Canadian dollars</i>	Sept. 30, 2019	Sept. 30, 2018
Cost of operations	41,865	56,161
Adjustment affecting the use of Parliamentary appropriation :		
Assistance expenses adjustment where Parliamentary appropriation eligibility criteria have been met	15,884	3,974
Assistance expenses funded by the Talent Fund	(888)	(871)
Contributions to promotional support activities	(454)	(460)
Prepaid expenses	(528)	(1,313)
Operating expenses funded by the CMF	(4,908)	(5,076)
Acquisitions of property and equipment	61	224
Salary recovery for payment in arrears transition	(36)	(23)
Amortization	(416)	(386)
Indigenous Screen Office	-	(94)
Employee future benefits	34	1
Use of Parliamentary appropriation at September 30	50,614	52,137
Parliamentary appropriation available for subsequent quarters	58,765	49,730
Parliamentary appropriation authorized	109,379	101,867

The amount of the Parliamentary appropriation comes from the 2019-2020 Main Estimates and includes a non-recurring amount of 7.5 million of dollars, that is subject to approval.

**11. QUARTERLY FINANCIAL STATEMENTS FOR THE PERIOD ENDED SEPTEMBER 30, 2019****Statement of Management Responsibility**

Management is responsible for the preparation and fair presentation of these quarterly financial statements in accordance with the *Treasury Board of Canada Standard on Quarterly Financial Reports for Crown Corporations* and for such internal controls as management determines is necessary to enable the preparation of quarterly financial statements that are free from material misstatement. Management is also responsible for ensuring all other information in this quarterly financial report is consistent, where appropriate, with the quarterly financial statements.

Based on our knowledge, these unaudited quarterly financial statements present fairly, in all material respects, the financial position, results of operations, change in net financial assets and cash flows of the Corporation, as at the date of and for the periods presented in the quarterly financial statements.

A handwritten signature in black ink that reads "Christa Dickenson".

Christa Dickenson
Executive Director

A handwritten signature in blue ink that reads "Patrick Bédard".

Patrick Bédard, CPA, CA, MBA
Director of Finance and Interim Director
Administration and Corporate Services

Montréal, Canada
November 29, 2019



Quarterly Statement of Operations

For the three-month period ended September 30, 2019

<i>In thousands of Canadian dollars</i>	Schedule	Quarter ended Sept. 30	
		2019	2018
Assistance expenses			
Development of the Canadian audiovisual industry			
Production programs		14,032	25,076
Talent to Watch program		875	625
Theatrical documentary program		145	824
Administration of recommendations for audiovisual treaty coproduction		137	96
Development program		(4)	692
Indigenous Screen Office		-	93
		15,185	27,406
Promotional support in Canada and abroad			
Promotion program and national and international promotional activities		4,406	3,231
Marketing program		1,377	2,356
Export assistance program		214	18
Participation to international festivals and events support program		81	101
Theatrical exhibition program		-	200
		6,078	5,906
		21,263	33,312
Operating and administrative expenses	A	5,808	5,997
Cost of operations		27,071	39,309
Revenues			
Investment revenues and recoveries		4,780	5,056
Management fees from the Canada Media Fund		2,396	2,473
Talent fund		611	438
Contributions to promotional support activities		149	173
Interests		54	40
Indigenous screen office		-	94
		7,990	8,274
Net cost of operations before government funding		19,081	31,035
Government funding			
Parliamentary appropriation		23,829	30,751
Surplus (deficit)		4,748	(284)
Accumulated surplus, beginning of period		29,954	30,214
Accumulated surplus, end of period		34,702	29,930

The accompanying notes and the schedules are an integral part of these financial statements.



Statement of Operations

For the six-month period ended September 30, 2019

<i>In thousands of Canadian dollars</i>	Schedule	Period ended Sept. 30		
		Cumulative Budget	Cumulative 2019	Cumulative 2018
Assistance expenses				
Development of the Canadian audiovisual industry				
Production programs		22,000	17,728	29,701
Talent to Watch program		1,000	875	625
Theatrical documentary program		800	445	1,296
Administration of recommendations for audiovisual treaty coproduction		261	267	195
Development program		-	11	692
Indigenous Screen Office		-	-	94
		24,061	19,326	32,603
Promotional support in Canada and abroad				
Promotion program and national and international promotional activities		6,900	7,027	6,804
Marketing program		1,600	1,676	2,709
Export assistance program		320	329	18
Participation to international festivals and events support program		150	136	115
Theatrical exhibition program		200	-	200
		9,170	9,168	9,846
		33,231	28,494	42,449
Operating and administrative expenses	B	13,923	13,371	13,712
Cost of operations		47,154	41,865	56,161
Revenues				
Investment revenues and recoveries		5,389	5,809	5,613
Management fees from the Canada Media Fund		4,986	4,908	5,076
Talent Fund		628	871	564
Contributions to promotional support activities		385	454	460
Interest		50	100	57
Indigenous screen office		-	-	94
		11,438	12,142	11,864
Net cost of operations before government funding		35,716	29,723	44,297
Government funding				
Parliamentary appropriation		52,338	50,614	52,137
Surplus		16,622	20,891	7,840
Accumulated surplus, beginning of period		13,811	13,811	22,090
Accumulated surplus, end of period		30,433	34,702	29,930

The accompanying notes and the schedules are an integral part of these financial statements.


Statement of Financial Position

<i>In thousands of Canadian dollars</i>	Sept. 30, 2019	March 31, 2019
Financial assets		
Due from Consolidated Revenue Fund	62,710	56,587
Cash - Talent Fund	1,991	732
Accounts receivable	2,997	3,740
Receivable from the Canada Media Fund	2,502	3,028
	70,200	64,087
Liabilities		
Accounts payable and accrued liabilities	2,216	2,780
Deferred revenues - Talent Fund	968	-
Financial assistance program obligations	37,851	53,882
Liabilities for employee future benefits	759	793
	41,794	57,455
Net financial assets	28,406	6,632
Non-financial assets		
Tangible capital assets	5,670	6,025
Prepaid expenses	626	1,154
	6,296	7,179
Accumulated surplus	34,702	13,811

The accompanying notes and the schedules are an integral part of these financial statements.


Statement of Changes in Net Financial Assets

For the six-month period ended September 30, 2019

<i>In thousands of Canadian dollars</i>	Sept. 30, Budget	Sept. 30, 2019	March 31, 2019
Surplus (deficit)	16,622	20,891	(8,279)
Tangible capital asset transactions			
Amortization	425	416	768
Acquisitions	(50)	(61)	(825)
Other transactions			
Acquisitions of prepaid expenses	-	(502)	(1,154)
Use of prepaid expenses	1,154	1,030	1,589
Increase (decrease) in net financial assets	18,151	21,774	(7,901)
Net financial assets, beginning of year	6,632	6,632	14,533
Net financial assets, end of period	24,783	28,406	6,632

The accompanying notes and the schedules are an integral part of these financial statements.



Statement of Cash Flows

For the period ended September 30, 2019

<i>In thousands of Canadian dollars</i>	Quarter ended Sept. 30		Period ended Sept. 30	
	2019	2018	2019	2018
Operating activities				
Surplus (deficit)	4,748	(284)	20,891	7,840
Items not affecting cash:				
Increase (decrease) in liabilities for employee future benefits	(8)	14	(34)	(1)
Amortization of tangible capital assets	207	187	416	386
	4,947	(83)	21,273	8,225
Changes in non-cash financial items:				
Decrease (increase) in accounts receivable	423	(2,571)	743	(2,032)
Decrease in receivable from the Canada Media Fund	25	92	526	397
Increase (decrease) in accounts payable and accrued liabilities	(624)	401	(325)	(215)
Increase in deferred revenues - Talent Fund	254	482	968	1,838
Increase (decrease) in deferred revenues - Indigenous Screen Office	-	(94)	-	101
Increase (decrease) of financial assistance program obligations	188	4,925	(16,031)	(3,988)
Decrease (increase) in prepaid expenses	(330)	(1)	528	1,313
	4,883	3,151	7,682	5,639
Capital activities				
Cash outflows to acquire tangible capital assets	(49)	(148)	(300)	(428)
Increase in due from Consolidated Revenue Fund and cash - Talent Fund	4,834	3,003	7,382	5,211
Due from Consolidated Revenue Fund and cash - Talent Fund, beginning of period	59,867	70,094	57,319	67,886
Due from Consolidated Revenue Fund and cash - Talent Fund, end of period	64,701	73,097	64,701	73,097
Additional information presented in operating activities				
Decrease (increase) in accounts payable and accrued liabilities for capital projects	(12)	78	239	204

The accompanying notes and the schedules are an integral part of these financial statements.



Notes to the Quarterly Financial Statements

1. Basis of financial statements presentation

These unaudited quarterly financial statements have been prepared by the Corporation's Management in accordance with *Canadian Public Sector Accounting Standards (CPSAS)* pursuant to the Standard on *Quarterly Financial Reports for Crown Corporations* issued by the Treasury Board of Canada. They must be read in conjunction with the most recent annual audited financial statements as at March 31, 2019. The significant accounting policies used in these quarterly financial statements are similar to those used in the annual financial statements of March 31, 2019.

2. Comparative figures

Certain 2018-2019 figures have been reclassified to conform to the presentation adopted for 2019-2020.

Schedules A and B - Other Information

A - Operating and administrative expenses

	Quarter ended Sept. 30	
	2019	2018
Salaries and employee benefits	4,348	4,299
Rent, taxes, heating and electricity	492	522
Professional services	374	502
Amortization of tangible capital assets	207	187
Information technology	137	150
Office expenses	117	170
Travel and hospitality	97	131
Advertising and publications	36	36
	5,808	5,997

B - Cumulative operating and administrative expenses

	Cumulative Budget	Period ended Sept. 30	
		2019	2018
Salaries and employee benefits	9,865	9,543	9,125
Information technology	1,295	1,236	1,335
Rent, taxes, heating and electricity	999	997	1,045
Professional services	700	673	1,097
Amortization of tangible capital assets	425	416	386
Office expenses	257	226	346
Travel and hospitality	296	205	281
Advertising and publications	86	75	97
	13,923	13,371	13,712